

Guidelines for Teachers having an FTA.

1. Students are to be on time and are not to leave early.
2. Keep a record of the student's absences.
3. Elementary teachers should know and follow the high school bell schedule for their FTAs.
4. Students should not be carrying pop, chips, food...etc in the halls.
5. If you have a substitute, have a plan for your FTA.- ex: Report to study hall.
6. If your FTA is in the hallway, he/she must have a pass.
7. Some teachers may require more than one FTA. Office approval is required for this to take place.

Antwerp High School F.T.A. Form

Date _____

I give permission for _____ to work in the _____
(Student's Name) (Grade)

_____ during his/her assigned
(Teacher/Location) (Period)

study hall for a semester. In order to do so the student must be passing with a C or

higher in all sources, passed all parts of the proficiency test and be in good standing with staff and administration. This privilege may be declined.

(Parent Signature)

(Study Hall Teacher)

(Supervising personnel)